**SSESSMENT OF MANNING LEVEL**

This form is part of an ongoing review process by the Company to assess the Manning Level by ensuring it complies with the ISM Code and IMO Resolution A1047(27) as amended.

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| **Part A – Ship’s Brief Particular** | | | | |
| Ship Name: |  |  | Date: |  | |
| Expected port of call/Region: |  |  | Period Covered: |  | |
| Type of Cargo: |  |  | Engine room Watch System: |  | |

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| **Part B – Manning Level** | | | |
| Minimum Safe Manning Level: |  | Sick Bay/Medical Case: |  |
| Present Crew Complement: |  | Supernumerary (Office Staff): |  |
| Excess (%): |  |  |  |

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| **Part C – Expected Peak Workload Operation** | | | | |
| Type of Operation | Manpower Required | | | Remarks |
| Deck | Engine | Total |
| Mooring Operation |  |  |  |  |
| Cargo Work |  |  |  |  |
| Additional Security tasks at Sea |  |  |  |  |
| Additional Security tasks in port |  |  |  |  |
| Tank Cleaning/Demugging |  |  |  |  |
| Bunkering |  |  |  |  |
| Transit Restricted/Congested areas |  |  |  |  |
| Other Operations |  |  |  |  |
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| **Part D – Office Assessment** |
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| **Part E – Action by Office** |
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**Notes:**

1. Vessel is to complete Part A to C for submit to Manning Department at the beginning of every quarter (1st January, 1st April, 1st July & 1 October) and as when requested by Company.
2. Office is to review and complete Part D & E and if necessary to enclose in this form Action Plan with timeline.
3. During the voyage, any unexpected operation which affects manning level, vessel is to re-submit a fresh form to Office.
4. If after the assessed that there is a need to review the minimum safe manning level due to change of shipboard operation, equipment or any other reasons, the company is to prepare and submit to the Flag a new proposal for the minimum safe manning.
5. For MLC/PSC Inspection, a copy of the completed form is to be forwarded to vessel for filing and record.

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| **Reviewed By Manager,**  **Fleet Personnel & Training:** |  |  |  |
|  | (Signature) |  |  |
| **Date of Assessment:** |  |  |  |